**STSM Guideline**

**What is STSM?**

Short Term Scientific Missions (STSM) are aimed at supporting individual mobility and at strengthening the existing networks and fostering collaborations by allowing scientists to visit an institution or laboratory in another Participating COST Country or an approved NNC institution or an approved IPC institution. A STSM should specifically contribute to the scientific objectives of the COST Action, while at the same time allowing applicants to learn new techniques or gain access to specific instruments and/or methods not available in their institutions. Participation of "Early Career Investigators" (ECI) in STSM is particularly encouraged.

**Application process and more information**

The STSM application should be submitted online through the [COST webpage (STSM applications)](https://e-services.cost.eu/activity/grants) and should not be more than 2000 words (min 1200 words), including references.

Grant Awarding User Guide that describes the process can be downloaded from the [COST webpage](https://www.cost.eu/funding/how-to-get-funding/documents-guidelines/).

**Application**:

* Shall be submitted online in e-COST using dedicated forms available
* Applicants must upload their CVs to their e-COST profile
* To be filled in e-COST
  + Title
  + Start and end date (within the active Grant Period);
  + The budget requested by the applicant;
  + Information about the host institution and contact person.
* To be uploaded to e-COST:
  + Application form (template available on e-COST) describing: Goals, description of the work to be carried out by the applicant, expected outcomes and description of the contribution to the Action MoU objectives;
  + Confirmation of the host on the agreement from the host institution in receiving the applicant;
  + Other documents required by the Action
* **To be sent to Grant Awarding Coordinator:**
  + **Detailed proposal of the STSM**
  + **Brief work plan**
  + **Confirmation of the work group leader that the topic is of interest to the WG**
  + **A rough estimation of the budget (travel expenses, accommodation expenses, etc.) – up to 3.500 EUR**

**Selection criteria**

Participation of young researchers and innovators in STSMs is particularly encouraged. The applications received will be evaluated and STSMs will be awarded based on scientific merit and available budget. COST Inclusiveness Target Countries (ITC) representation, geographical diversity, gender balance and empowerment of Young Researchers and Innovators will be respected in the selection process.

**What is to be expected after the STSM?**

After the completion of the STSM, the COST action encourages applicants to present their STSM results at the workshops and conferences organized by COST.

For further information, please contact Grant Awarding Coordinator Mislav Stepinac ([mstepinac@grad.hr](mailto:mstepinac@grad.hr)).

Deadline: 31st December 2022